

Munsang College

Tender No. : T-1819-IR-006

Tender : SUPPLY OF COMPUTER EQUIPMENT

Details : As attached including

1. Invitation Letter
2. Tender Schedule
3. Tender Form for Services/Stores

Closing Date : 12:00 noon on 4th May, 2019

Contact Person : Mr. Leung Man Wah (Tel: 3655 3539)

For Reference Only

School Ref. No.: T-1819-IR-006

12th April, 2019

Dear Sir/Madam,

INVITATION TO TENDER
FOR SUPPLY OF COMPUTER EQUIPMENT

You are invited to quote for organizing the supply of computer equipment as specified in the enclosed tender schedule. If you are not prepared to accept a partial order, please state this clearly on the tender schedule.

Your sealed tender, **in duplicate**, should have the attached label adhered and delivered by hand or by registered mail to **the Principal, Munsang College, 8 Dumbarton Road, Kowloon City, Kowloon**. It must arrive not later than **12:00 noon on 4th May , 2019**. Late tenders will not be accepted. Your tender will remain open for 90 days from the above closing date, and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless Part II of the tender form is completed, the tender will not be considered.

The school will reserve the right to accept the whole or part of the offer received at quoted rates.

If you are unable or do not wish to quote, it would be appreciated if you return this letter and the tender forms with reason to the above address at your earliest convenience.

Yours sincerely,

Kuby CHAN
Principal

CONFIDENTIAL

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TENDER

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School Ref. No.

T-1819-IR-006

Tender

Supply of Computer Equipment

To

The Principal

Munsang College

8 Dumbarton Road

Kowloon City, Kowloon

By Registered Mail or By Hand



Munsang College
民生書院

IT & Resources Committee

IR60

Office Use Only

Tender Form

Section A - Tender Information

Name of School

Munsang College

Address of School

8 Dumbarton Road, Kowloon City, Kowloon

Tender

Supply of Computer Equipment

School Ref. No.

T-1819-IR-006

Tender Closing Date and Time

12:00 noon on 14th May, 2019

The undersigned hereby offers to undertake the services as described in the Tender schedule within the period of time as specified therein from the date of a firm order placed by the school at the price or the prices quoted in the Tender schedule including labour, materials, all other charges and in accordance with the details provided by the schools.

In so doing, the undersigned acknowledges that all items not otherwise specified shall be in accordance with such details; Tenders shall **REMAIN OPEN FOR 90 DAYS** after the Closing Date; and the school is not bound to accept the lowest or any Tender and reserves the right to accept all or any part of any Tender within the period during which the Tenders remains open.

The undersigned also warrants that his Company's Business Registration and Employees' Compensation Insurance Policy are currently in force and that the service which his Company offers to undertake will not cause any damage to the school's premises.

Section B - Tender Schedule

Unit Rate, Total Amount and Delivery Offered to be completed by Tenderer.

Item No.	Description / Specification	Quantity Required	Unit Rate (HK\$)	Total Amount (HK\$)	Delivery Offered
	Supply of Computer Equipment				
1	Tablet Device for Students	360			
1.1	State the available colors for selection				
1.2	Memory: 128GB or above				
1.3	Display: 9.7 inch with FHD resolution or above				
1.4	Camera: 8 mega-pixel or above				
1.5	Wireless: Wi-Fi and Bluetooth				
1.6	Wired Connection: Compatible with current accessories				
1.7	Others				
1.7.1	Compatible with current Mobile Device Management system (eSchoolPad, iClass, etc)				
1.7.2	Compatible with purchased/installed apps				
1.8	3-year warranty				
2	Mobile Device Management system	360			
2.1	Compatible with current Mobile Device Management system (iClass)				
3	Pencil for Tablet Device	360			
3.1	Fit for Tablet Device mentioned in Point 1				
4	Screen Protector for Tablet Device	360			
4.1	Fit for Tablet Device mentioned in Point 1				
5.	Others				
5.1	Able to join the Device Enrollment Program (DEP)				
5.2	Provide list of purchase Tablet Device				
5.3	Include labour and delivery services				
5.4	Include on distribution services				
5.5	Include online selling interface for purchasing Tablet Device				
5.6	Provide maintenance service with free collection of problematic iPads and free delivery of fixed iPads				
5.7	Students' name Label (Per student of 4 Set)				

Section C - Reconfirmation of Tender Validity

With reference to **Section A** of this Tender document, it is reconfirmed that the validity of Tender offered by this company remains open for **90 DAYS** from 4th May , 2019

The undersigned also agrees to accept the fact that once the validity of Tender is reconfirmed, the pre-printed clause specified in the Company's Tender forms in regard to this nature shall NOT apply.

We/I understand that if we/I fail to supply the stores or services as offered in our/my Tender upon accepting school's order, we are/I am prepared to pay the price difference to the school if such stores or services are obtained from elsewhere.

Section D - Company Information

Name (in English, BLOCK LETTERS)

Position

Signature

Date

Duly authorized to sign Tenders for and on behalf of

Address

Telephone Number

Fax Number

Company Chop

Date