



Munsang College

Plan for Capacity Enhancement Grant 2011-2012

Method of Collecting Teacher's Opinion : Questionnaire for evaluating last year's operation and consulting teachers on the implementation in the new school year.

Estimated amount of Grant from Education Bureau : HK\$495,360

Major Concerns		Implementation	Expectation	Period	Resources Required	Performance Indicators	Assessment Mechanism	Person in charge
a.	Teachers having more time with students	To employ ONE additional teacher (0.3 post)	To reduce the teaching workload of language teachers, so that they can better cope with student's learning diversity	September 2011 to August 2012	Total Salary + MPF : about HK\$129,352	Better students' overall performance	Feedback from teachers through questionnaire	Subject Department Heads concerned & Vice-principals
b.	Assisting the Music Department to further develop the music talents of students	To employ ONE teacher assistant	To reduce the workload of the teacher concerned by allocating non-teaching duties to the teaching assistant	September 2011 to August 2012	Total Salary + MPF : about HK\$141,000	Better care of students in need	Feedback from the teacher concerned	Vice-principal & Head of the Music Department
c.	Developing Drama Education in school	To organize English drama course for students		September 2011 to August 2012	Drama Course Fee : about HK\$100,000	Further enhancement of artistic environment in school	Feedback from the teachers concerned and general observation	Vice-principal & teachers concerned
d.	Further widening of students' horizon	To sponsor high achievers for joining study tour		September 2011 to August 2012	Total Sponsorship : about \$48,500		General observation	Vice-principal & teachers concerned
e.	Further widening of students' horizon	To sponsor students for joining Exchange Programmes		September 2011 to August 2012	Total Sponsorship : about \$5,000		General observation	Vice-principal & teachers concerned
f.	Students are able to better understand the School Major Concern and the importance of Environmental Conservation.	To hold talks on Green Education	To arouse students' awareness of the School Major Concern and Environmental Conservation	September 2011 to August 2012	Total Fee : about \$5,000		Feedback from students through questionnaire survey and general observation	Vice-principal & teachers concerned



Munsang College
Plan for Capacity Enhancement Grant 2011-2012

Income & Expenditure Summary on CEG for 2011/2012 :

	HK\$	HK\$
1. Budgeted Amount of Grant to be received		
Budgeted Balance brought from 2010/2011		293,587.00
Estimated amount of CEG for 2011/2012		<u>495,360.00</u>
Estimated amount of grants available as at 1/9/2011		788,947.00
2. Budgeted Expenses		
Budgeted expenditure for		
(a) Employing One Additional Teacher (0.3 post)	129,352.00	
(b) Employing One Teaching Assistant	141,000.00	
(c) English Drama Course fee	100,000.00	
(d) Sponsorship for High Achievers joining Study Tour	48,500.00	
(e) Sponsorship for Students joining Exchange Programme	5,000.00	
(f) Talk on Green Education	<u>5,000.00</u>	
Total Budgeted Expenditure for 2011/2012		<u>428,852.00</u>
Budgeted Surplus of Income over Expenditure to be carried forward to 2012/2013		<u><u>360,095.00</u></u>