



Munsang College

Plan for Capacity Enhancement Grant 2010-2011

Method of Collecting Teacher's Opinion : Questionnaire for evaluating last year's operation and consulting teachers on the implementation in the new school year.

Estimated amount of Grant from Education Bureau : HK\$463,516

Major Concerns		Implementation	Expectation	Period	Resources Required	Performance Indicators	Assessment Mechanism	Person in charge
a.	Teachers having more time with students	To employ ONE additional teacher	To reduce the teaching workload of language teachers ,so that they can better cope with student's learning diversity	September 2010 to August 2011	Total Salary + MPF : HK\$25,320 * 12 months + HK\$15,192 = HK\$315,840	Better students' overall performance	Feedback from teachers through questionnaire	Subject Department Heads concerned & Vice-principals
b.	Teachers offering more attention to students with special needs	To employ ONE teacher assistant	To reduce the teacher's workload by allocating non-teaching duties to the teaching assistants	September 2010 to August 2011	Total Salary + MPF : HK\$9,565 * 12 months + HK\$5,739 = HK\$120,519	Better care of students in need	Feedback from teachers through questionnaire	Vice principal & Heads of Committees and Subject Departments

Income & Expenditure Summary on CEG for 2010/2011 :

	HK\$	HK\$
1 Budgeted Amount of Grant to be received		
Budgeted Balance brought from 2009/2010		387,427.00
Estimated amount of CEG for 2010/2011		<u>463,516.00</u>
Estimated amount of grants available as at 1/9/2010		850,943.00
2 Budgeted Expenses		
Budgeted expenditure for employing		
(a). One Additional Teacher	315,840.00	
(b). One Teaching Assistant	<u>120,519.00</u>	
Total budgeted expenditure for 2010/2011		<u>436,359.00</u>
Budgeted surplus of income over expenditure to be carried forward to 2011/2012		<u><u>414,584.00</u></u>