

Munsang College

民生書院



Annual Plan 2013 – 2014

8 Dumbarton Road, Kowloon, Hong Kong

Web Site: <http://www.munsang.edu.hk>

E-mail: munsang26@yahoo.com.hk

TABLE OF CONTENT

Mission Statement & School Goals	P. 3
School Major Concern 2013 – 2014	P. 4
Objectives	
Strategies	
Implementation Plan	
Budget Summary	P. 6

Mission Statement

We Adopt “Light And Life” and “All For One, One For All” as our school motto, and our commitment is to offer to students a holistic education upon Christian principles and nurture in them a positive outlook on life, so that they can be self-motivated, resolute, devoted to making valuable contributions to the community, and prepared for the sublime state of life.

School Goals

1. Nurturing academic excellence with a view to becoming life-long learners.
2. Cultivating exemplary conduct, correct values and high moral standards.
3. Advocating a strong sense of unity and social responsibility.
4. Developing enlightened and dynamic leadership quality.

School Major Concern 2013 – 2014

School Major Concern

Green Community

Objectives / Intended Outcomes`

1. Promoting healthy, eco-friendly and sustainable living as well as butterfly conservation to the community.
2. Instilling in stakeholders a commitment to the environment and social responsibility through the activities and interaction with the community.

Strategies

1. Butterfly Conservation
2. Community Service

Implementation Plan

1. Butterfly Conservation

Strategies / Tasks	Time Scale	Success Criteria	Method of Evaluation	People Responsible	Resources Required
<u>Photo Exhibition</u> <ul style="list-style-type: none"> • An exhibition of photos taken by our stakeholders being held to show the beauty of nature to the general public 	Second Term	<ul style="list-style-type: none"> • At least 3 different groups of stakeholders exhibit their photos. • The public are able to appreciate the beauty of nature. 	<ul style="list-style-type: none"> • Number of categories of entries • Observation by Green Education Task Force & Photo Team 	<ul style="list-style-type: none"> • Green Education Task Force • Photo Team 	
<u>Butterfly Gardens Guided Tours</u> <ul style="list-style-type: none"> • NGOs being invited to visit our butterfly gardens with our students as tour guide to introduce butterfly ecology 	Second Term	<ul style="list-style-type: none"> • At least 2 NGOs visit the gardens. • Visitors become more aware of the importance of butterfly conservation. 	<ul style="list-style-type: none"> • Observation by CARE • Feedback from Science Society 	<ul style="list-style-type: none"> • CARE • Science Society 	

2. Community Service

Strategies / Tasks	Time Scale	Success Criteria	Method of Evaluation	People Responsible	Resources Required
<u>Visit to NGO</u> <ul style="list-style-type: none"> • Money raised in charity sales being donated to the needy people who students are to visit in order to share love and contribute to the betterment of the society 	First Term	<ul style="list-style-type: none"> • Students are able to enjoy sharing their love with the needy. • Students become more aware of the need of the society. 	<ul style="list-style-type: none"> • Observation by student leaders, parents and teachers • Feedback from NGO 	<ul style="list-style-type: none"> • Green Education Task Force • PTA • Science Society • Interact Club 	
<u>Plant Appreciation</u> <ul style="list-style-type: none"> • Plants grown by the students of each class being donated in service visits • During the visits, the participating students being responsible for teaching the needy how to take care of the plants 	Second Term	<ul style="list-style-type: none"> • At least 2 types of plants are donated. • The needy are able to appreciate the beauty of plants. 	<ul style="list-style-type: none"> • Observation by Green Education Task Force and CARE • Feedback from class teachers 	<ul style="list-style-type: none"> • Green Education Task Force • CARE • Class Teachers 	Sponsorship by PTA and LCSD
<u>HKISSAC</u> <ul style="list-style-type: none"> • The fourth HKISSAC being organized on campus to arouse the interest of primary participants in renewable energy applications 	First Term	<ul style="list-style-type: none"> • The participants become more aware of the application of renewable energy. 	<ul style="list-style-type: none"> • Observation by CARE • Feedback from participants and Science Society 	<ul style="list-style-type: none"> • CARE • Science Society 	Sponsorship by IMC
<u>Dissemination of eBook</u> <ul style="list-style-type: none"> • An eBook recording the green activities held by the school being disseminated to the community to arouse the concern of environmental protection 	Second Term	<ul style="list-style-type: none"> • At least 50% of NGOs receiving the eBook give positive feedback. 	<ul style="list-style-type: none"> • Observation by Green Education Task Force and CARE • Feedback from recipients 	<ul style="list-style-type: none"> • Green Education Task Force • CARE 	

Summary on Budget of 2013 – 2014

A. EOEBG (2013 – 2014)

1. EOEBG - Subjects

Section / Item	Budgeted Expenditure
	EOEBG
BAFS	3,000
Biblical Knowledge	2,300
Biology	30,000
Chemistry	39,000
Chinese History	3,500
Chinese Language	36,000
Economics	3,250
English Language	28,700
Geography	6,000
History	5,000
Home Economics	39,000
ICT	4,500
Integrated Science	21,300
Liberal Studies	10,000
Mathematics	34,500
Music	1,000
Physical Education	107,500
Physics	20,000
Putonghua	1,300
Visual Arts	73,000
Sub-total (1) :	468,850

2. EOEBG - Committees

Section / Item	Budgeted Expenditure
	EOEBG
Academic Affairs	15,500
Careers Guidance	4,200
CCA	500
Ceremony Committee	33,650
Counselling Committee	19,700
Discipline Committee	10,200
Green Education	11,500
Information Technology (Campus TV)	25,000
Information Technology & Resources	1,921,660
Language Across Curriculum	2,000
Library Committee	8,500
Principal's Office	8,000
Promotion	75,000
Publicity & Alumni Affairs	5,600
Religious Committee	9,000
School Library	55,500
Staff Development Committee	1,500
Sub-total (2) :	2,207,010

3. EOEBG – Operating Expenses (*Pending*)

Section / Item	Budgeted Expenditure
	EOEBG
Advertising Expense	
Audit Fee	
Bank Charges	
Consumables	
Electricity Charges	
Electricity and Maintenance for Preparation Rooms	
Lift Maintenance	
Newspaper	
Noise Abatement Measures	
Printing & Stationery	
Salary of Clerical Staff	
Salary of Janitors	
School Events	
Sundry Expenses	
Telephone, Water and Gas Charges	
Travelling Expenses	
Expenses on Common Areas	
Sub-total (3) :	

Section / Item	Budgeted Expenditure
	EOEBG
Total Budgeted Expenditure (1) + (2) + (3)	
Total Budgeted Grants to be received	
Budgeted Surplus / (Deficit) :	

B. Capacity Enhancement Grant (2013 – 2014)

Section / Item	Budgeted Expenditure	Budgeted Grants to be received	Budgeted Surplus / (Deficit)
Capacity Enhancement Grant (Note 2)	550,151.4	516,616	(33,535.4)

Note:

1. Balance on EOEBG from 2012/2013
2. Balance on CEG from 2012/2013

HK\$

296,965.0

End

MUNSANG COLLEGE

Three-year plan – Measures to broaden students’ choices of elective subjects and provision of gifted education programmes for 2011/12 to 2013/14 cohort of senior secondary students

(The 3rd cohort S6 students in the 2013/14 s.y.)

The following programmes are adopted with the support of EDB’s NSS Diversity Learning Grant (*DLG) :

DLG funded programmes(s)	Strategies & benefits anticipated (e.g. in what way students’ diverse learning needs are catered for)	Name of programme(s) / course(s) and provider(s)	Duration of the programme / course	Target students	Estimated no. of students in each school year			Evaluation of student learning / success indicators	Estimated budget	Teacher-in-charge
					13/14	14/15	15/16			
Other programmes (Network Programme – NSS Music)	To launch “NSS Music” with HKMA David Li Kwok Po College	an external music tutor and our school teacher	1 year	S6 students (following the cohort cycle)	3	/	/	<ul style="list-style-type: none"> - Students attending the Saturday lessons regularly with at least 80% attendance rates - Students passing the internal examinations and tests - Students taking the 2014 HKDSE Examination with full confidence 	\$21,000	Ms Wong Yee Wan (Head of Music Department)
Other programmes (Gifted Education)	To enhance students’ writing & analytical skills	Writing workshop organized by external organization	1 year (year-to-year approach to the selected students)	S6 students (following the cohort cycle)	10	/	/	<ul style="list-style-type: none"> - Students having successfully completed the program with at least 80% of attendance rate - Over 80% of the students indicating that the program 	\$8,000	Ms Tam Sau Lai (Head of Liberal Studies Department)

								helps enhancing their critical thinking skills and writing skill.		
Other programmes (Gifted Education)	To enhance students' skills in composition and conducting and enrich their knowledge in Music	An external music tutor	1 year (year-to-year approach to the selected students)	S6 students (following the cohort cycle)	3	/	/	<ul style="list-style-type: none"> - Students having successfully completed the program with at least 80% of attendance rate - Students having successfully composed a piece of music for entering external competition 	\$5,000	Ms Wong Yee Wan (Head of Music Department)

*DLG for Provision of Gifted Education programmes (per annum) = \$7,000 × 6 × 3 classes = \$126,000 per annum

MUNSANG COLLEGE

Three-year plan – Measures to broaden students’ choices of elective subjects and provision of gifted education programmes for 2011/12 to 2013/14 cohort of senior secondary students

The following programmes are adopted with the support of EDB’s NSS Diversity Learning Grant (*DLG) :

DLG funded programmes(s)	Strategies & benefits anticipated (e.g. in what way students’ diverse learning needs are catered for)	Name of programme(s) / course(s) and provider(s)	Duration of the programme / course	Target students	Estimated no. of students in each school year			Evaluation of student learning / success indicators	Estimated budget	Teacher-in-charge
					12/13	13/14	14/15			
Other Languages	To enhance students competitiveness in the 21 st Century and increases their chances for tertiary education	<ul style="list-style-type: none"> - French (Pui Ching Academy) - Japanese (Pui Ching Academy) 	3 years	S4-6 students (following the cohort cycle)	11	11	11	<ul style="list-style-type: none"> - Students will take the AS-level examination offered by the Cambridge International Examinations and administered by HKEAA 	# \$38,500 # \$7,000	Tutors from Pui Ching Academy
					2	2	2			
Other programmes (Network Programme – NSS Music)	To launch “NSS Music” with HKMA David Li Kwok Po College	an external music tutor and our school teacher	3 years	S4-6 students (following the cohort cycle)	6	6	6	<ul style="list-style-type: none"> - Students attending the Saturday lessons regularly with at least 80% attendance rates - Students passing the internal examinations and tests - Students taking the 2015 HKDSE Examination with full confidence 	\$21,000	Ms Wong Yee Wan (Head of Music Department)

Other programmes (Network Programme – NSS Music)	To launch “NSS Music” with HKMA David Li Kwok Po College	an external music tutor and our school teacher	2 years	S5-6 students (following the cohort cycle)	3	3	/	<ul style="list-style-type: none"> - Students attending the Saturday lessons regularly with at least 80% attendance rates - Students passing the internal examinations and tests - Students taking the 2014 HKDSE Examination with full confidence 	\$21,000	Ms Wong Yee Wan (Head of Music Department)
Other programmes (Gifted Education)	To enhance students’ skills in composition and enrich their knowledge in Music	An external music tutor	3 years (year-to-year approach to the selected students)	S4-6 students (following the cohort cycle)	12	12	12	<ul style="list-style-type: none"> - Students having successfully completed the program with at least 80% of attendance rate - Students having successfully composed a piece of music for entering external competition 	\$20,000	Ms Wong Yee Wan (Head of Music Department)
Other programmes (Gifted Education)	To enhance students’ writing & analytical skills	Writing workshop organized by external organization	3 years (year-to-year approach to the selected students)	S4-6 students (following the cohort cycle)	30	30	30	<ul style="list-style-type: none"> - Students having successfully completed the program with at least 80% of attendance rate - Over 80% of the students indicating that 	\$30,000	Ms Tam Sau Lai (Head of Liberal Studies Department)

								the program helps enhancing their critical thinking skills and writing skill.		
Other programmes (Gifted Education)	To enhance students' communication skills and leadership potentials	Communication and Leadership Training Program organized by external organization	3 years (year-to-year approach to the selected students)	S4-6 students (following the cohort cycle)	20	20	20	<ul style="list-style-type: none"> - Students having successfully completed the program with at least 80% of attendance rate - Over 80% of the students indicating that the program helps enhancing their communication skills and presentation skills. 	\$20,000	Mr Kan Yu Hin Kevin (Head of Publicity & Alumni Affairs Committee)
Other programmes (Gifted Education)	To enhance students' problem solving skills and enrich students knowledge in Chemistry	Australian National Chemistry Quiz	3 years (year-to-year approach to the selected students)	S4-5 students (following the cohort cycle)	30	30	/	<ul style="list-style-type: none"> - Students having successfully completed the program with at least 80% of attendance rate - Over 80% of the students indicating that the program helps enrich their knowledge foundation 	\$3,000	Mr. Chan Shu Sum (Head of Chemistry Department)
Other programmes (Gifted Education)	To enhance students' problem solving skills and enrich their knowledge in Physics	Physics Elite Course by alumni of MSC	3 years (year-to-year approach to the selected students)	S4-5 students (following the cohort cycle)	40	40	/	<ul style="list-style-type: none"> - Students having successfully completed the program with at least 80% of attendance rate 	\$6,000	Mr. Chan Wai On (Head of Physics Department)

								- Over 80% of the students indicating that the program helps enhancing their knowledge and problem solving skills in Physics.		
Other programmes (Gifted Education)	To enhance students' problem solving skills and enrich their knowledge in Mathematics	Training Programme provided by Profound Education	Sep 2012 – Jan 2013	S4-5 students	35	35	/	- Students having successfully completed the program with at least 75% of attendance rate - Participation rate and Achievement record in Mathematics Competitions	\$3,500	Mr Wu Fung Leung (Head of Mathematics Department)
Other programmes (Gifted Education)	To enhance students' writing & analytical skills	Writing workshop organized by external organization	3 years (year-to-year approach to the selected students)	S4-6 students (following the cohort cycle)	10	10	10	- Students having successfully completed the program with at least 80% of attendance rate - Over 80% of the students indicating that the program helps enhancing their critical thinking skills and writing skill.	\$5,000	Ms. Tam Sau Lai (Head of History Department)
Other programmes (Gifted Education)	To enrich students' knowledge in Chinese Music	An external music tutor	1 year	S6 students	4	/	/	- Students having successfully completed the program - Over 80% of the students	\$1,200	Ms Wong Yee Wan (Head of Music Department)

									indicating that the program helps enrich their knowledge foundation.		
Other Programmes (Gifted Education)	To enhance students' leadership potentials and equip them with knowledge about the industry of social enterprises	Experiential tour organized by "Dialogue in the Dark" as well as preparation workshop and evaluation workshop conducted by Careers Teachers	May 2013	S4-5 students (priority will be given to selected Careers Ambassadors)	23	23	/	- Students will be required to attend the preparation workshop and evaluation workshop - Students will present their learning and reflection with other students at the hall assembly	\$2,160	Ms. Ho Chun Lan June (Careers Mistress), Mr. Lee Cheuk Pui (Deputy of Careers Committee)	
Other Programmes (Gifted Education)	To enhance students' knowledge and interests in their life planning	Dreamcrafter, a board game tailor-made for developing students' knowledge and interests in pursuing future careers	May 2013 onwards	S4-5 students (priority will be given to selected Careers Ambassadors)	23	/	/	- Students will play the board games as a starter - Students will write their own story afterward	\$4,000	Ms Ho Chun Lan June (Careers Mistress)	

*DLG for Provision of Gifted Education programmes (per annum) = \$7,000 × 6 × 3 classes = \$126,000 per annum

Funding for NSS Other Languages (\$3,500 per NSS student per year) is not included in the NSS DLG for Gifted Education Programmes.

MUNSANG COLLEGE

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DLG funded programmes(s)	Strategies & benefits anticipated (e.g. in what way students’ diverse learning needs are catered for)	Name of programme(s) / course(s) and provider(s)	Duration of the programme / course	Target students	Estimated no. of students in each school year			Evaluation of student learning / success indicators	Estimated budget	Teacher-in-charge
					11/12	12/13	13/14			
Other programmes (Gifted Education)	- To enhance students’ the following life learning skills: - critical thinking - data analysis - writing	- EDBIT Liberal Studies provided by Edbit™ Limited	3 years (a year-to-year approach to the selected students)	S4-6 students of this cohort of students	60	60	60	- Students successful complete the program with at least 80% of attendance rate - Over 80% of the students indicate that the program help enhancing their critical thinking skills and writing skill.	\$21,500	Ms Kwok Mei Yu (Panel Head of Liberal Studies Department)
Other programmes (Gifted Education)	- To enhance students’ the problem solving skill and enrich students knowledge in Physics	- an alumni of MSC	3 years (a year-to-year approach to the selected students)	S4-6 students of this cohort of students	30	30	30	- Students successful complete the program with at least 80% of attendance rate - Over 80% of the students indicate that the program help enhancing their knowledge and problem solving skills in Physics.	\$6,000	Mr. Chan Wai On (Panel Head of Physics Department)

DLG funded programmes(s)	Strategies & benefits anticipated (e.g. in what way students' diverse learning needs are catered for)	Name of programme(s) / course(s) and provider(s)	Duration of the programme / course	Target students	Estimated no. of students in each school year			Evaluation of student learning / success indicators	Estimated budget	Teacher-in-charge
					11/12	12/13	13/14			
Other programmes (Gifted Education)	- To enhance students' the problem solving skill and enrich students knowledge in Physics	- Australian National Chemistry Quiz	3 years (a year-to-year approach to the selected students)	S4-6 students of this cohort of students	30	30	30	- Students successful complete the program with at least 80% of attendance rate - Over 80% of the students indicate that the program help enrich their knowledge foundation	\$2,000	Mr. Yu Kin Man (Panel Head of Chemistry Department)
Other programmes (Network Programme – NSS Music)	To launch “NSS Music” with HKMA David Li Kwok Po College	- an external music teacher and our school teacher	3 years	S4-6 students of this cohort of students	8	8	8	- The students attend the Saturday lessons regularly with at least 80% attendance. - The students pass the internal examinations and the tests. - The students will take the HKDSE Examination in 2014.	\$21,000	Mr. Fung Chi Hon (Panel Head of Music Department)

DLG funded programmes(s)	Strategies & benefits anticipated (e.g. in what way students' diverse learning needs are catered for)	Name of programme(s) / course(s) and provider(s)	Duration of the programme / course	Target students	Estimated no. of students in each school year			Evaluation of student learning / success indicators	Estimated budget	Teacher-in-charge
					11/12	12/13	13/14			
Other programmes (Gifted Education)	- To enhance students' the following skills: - critical thinking - communication skills - presentation skills	- Communication and Leadership Training Program	3 years (a year-to-year approach to the selected students)	S4-6 students of this cohort of students	30	30	30	- Students successful complete the program with at least 80% of attendance rate - Over 80% of the students indicate that the program help enhancing their communication skills and presentation skills.	\$30,000	Ms Tam Sau Lai (Deputy Head of Cultural Exchange Committee)
Other programmes (Gifted Education)	- To enhance students' the problem solving skill and enrich students knowledge in Mathematics	- Training Programme provided by Profound Education	Sep - Dec	S4 and S5 students talented in Mathematics	35	35	35	- Students successful complete the program with at least 80% of attendance rate - Participation and Achievement in Mathematics Competitions	\$3,500	Mr Wu Fung Leung (Panel Head of Mathematics Department)

*DLG for Provision of Gifted Education programmes (per annum) = \$7,000 × 6 × 2 classes = \$84,000 per annum